

**Joint Meeting of the Water & Sewer Commission
And the Electric Utility Commission
Meeting Minutes, August 8, 2016**

- I. **Roll Call:** Commissioners Steve Fitzhugh, Chris Bradley, Ken Goslant, Dennis Donahue, Nate Freeman. Others present: Town Manager Jeff Schulz; Utility Superintendent Pat Demasi.

Chris Bradley called the meeting to order at 7:00 PM.

- II. Approval of Minutes of 7-11-16.

Motion by Chris Bradley, second by Dennis Donahue, to approve the minutes of 7-11-16. **Motion passed 4-0.**

- III. **Meeting of the Electric Utility Commission**

Electric Budgets

Schulz noted that the budget year is complete and a detailed year final budget report will be presented at a future meeting. There still needs to be some minor changes to the budget report due to year-end adjustments.

Other Items

Nate Freeman asked for updated copies of the sewer, water and electric system maps, for use as a Utility Commissioner to better understand the system. Jeff stated that he will get the sewer and water maps. The group noted that the Public Service Board typically does not allow for the release of the electric system information and maps because of potential system sabotage. Steve Fitzhugh will research the issue.

Next, Steve Fitzhugh noted that Michele Braun had contacted him regarding the potential relocation of the electric transmission that runs along Water Street. The electric line is currently within the floodplain and the area of the proposed Water street flood hazard and park planning area. The line is within a berm that is slated for removal as part of the flood planning effort. Steve will obtain a quote GMP for the line relocation project.

Next, Steve stated that he is working on two other projects. First, there is the potential upgrade of the transmission line to the Cheney Farm to accommodate a potential solar project on the property. Next, Steve will be requesting quotes for the design phase to replace an electric transmission line along Turkey Hill that is set back in the woods and is experiencing outages. The line is approximately 5,000 feet.

Motion by Dennis Donahue, second by Nate Freeman, to adjourn the Electric Commission meeting. **Motion passed 3-0.**

IV. Meeting of the Water/Sewer Commission

Water and Sewer Budgets

Schulz noted that the budget year is complete and a detailed year final budget report will be presented at a future meeting. There still needs to be some minor changes to the budget report due to year-end adjustments.

Sewer Ordinance Amendments

The Commission continued the discussion of the update/changes to the sewer ordinance. The main outstanding issue is whether the municipality or home owner has responsibility for maintaining the sewer line from the sewer main to the house. The Commission agreed that this issue needs further research, and tabled the discussion to the next meeting.

Motion by Ken Goslant, second by Steve Fitzhugh, to adjourn the Water and Sewer Commission. **Motion passed 3-0-0.**

Respectfully Submitted,

Jeff Schulz, Acting Clerk

Adjournment